

## Explanation of variances – pro forma

Name of smaller authority:

County area (local councils and parish meetings only):

Insert figures from Section 2 of the AGAR in all Blue highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

• variances of more than 15% between totals for individual boxes (except variances of less than £200);

• a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2017/18 £	2018/19 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	5,511	6,559					
2 Precept or Rates and Levies	3,981	5,000	1,019	25.60%	YES		Precept increase to cover cost of Churchyard Maintenance
3 Total Other Receipts	2,108	1,774	-332	15.76%	YES		2017/18 figures included a grant for computer equipment of £720, but advertising income was higher for 2018/19
4 Staff Costs	1,287	1,404	117	9.09%	NO		
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	3,759	6,097	2,344	62.46%	YES		The parish council have paid £1,000 to the Churchyard Maintenance and have purchased a defibrillator
7 Balances Carried Forward	6,559	5,831			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	6,559	6,543				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	940	1,940	1,000	106.38%	YES		Purchase of Defibrillator
10 Total Borrowings			0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable