

MINUTES OF AWLISCOMBE PARISH COUNCIL MEETING

Monday 21st September 2020

Parish Council meeting held virtually by Zoom.

- Present: Councillors R. Lawrence, W. Furnival, T. Harvey, N. Boulton, C. Wright, P. Gillingham, A. Summers

1. **Apologies for absence:** District Councillor D. Key. County Councillor I. Chubb
2. **Items from County/District Councillors:** No reports given.
3. **Declarations of Interest:** There were none.
4. **To receive, confirm minutes of the meeting held on Monday 10th August 2020.** The minutes were agreed to be correct and true. No signature was taken due to remote meeting.
5. **Update on Gigaclear** – Mr Richard Olive from Gigaclear joined the meeting to give a report on the progress of the superfast connection in the village. Firstly he apologised as the deadline for installation had been put back and were now looking at the end of year before this would be ready. Work is still continuing in the village and we are now waiting for BT Openreach to do the final connections which could result in some road closures which need to be advertised hence the delay. 42 people have signed up for connection so far but you can register on the website – www.gigaclear.co.uk with no obligation to connect. The Clerk asked about connection to the properties if the box is placed at the end of lane for instance. They will install 100 metres of cabling for free. The Chairman thanked Richard for joining the meeting and for the update and hope we can eventually have fast broadband
6. **To discuss and approve The Annual Governance Statement (part 1 of the Annual Financial Return). This to be circulated to councillors before the meeting)**, A copy of the AGAR 2019/20 had been seen by Councillors and each question on Section 1 was read out and agreed by the Council.
7. **Planning:**
20/1907/AGR – Mr Wayne Summers, Land at Kains Park Farm, Awliscombe - Agricultural access track. Council Supports
20/1674/FUL – H Wylde, Tifford Bridge Cottage, Awliscombe - Construction of single storey rear/side extension, porch, insertion of new and alteration to existing side windows at the first floor level – Council supports
8. **Parishioners Questions:** There none
9. **Highways:** There are still a number of drainage issues that need sorting before winter. The culvert at Summerlands is blocked. The road at Wolverstone needs repair work. The wall outside of the Vicarage needs tidying and hedge cutting. It was suggested a letter of correspondence is sent to the Diocese. The Clerk commented on the Noticeboard on the Vicarage wall as it seems to be letting in water at the back. The Chairman said that he would have a look to see if it can be resealed. An email had been received regarding sand and sand bags. The Chairman said that there was a store of this still at Godford Farm if anyone needed it.
10. **To approve the Accounting Statements (Part 2 of the Annual Financial Return). (To be circulated beforehand)** Section 2 financial figures were discussed and variances from the previous year were explained. This was agreed and would be signed by the Chairman following the meeting and by the RFO – Sally Maynard. Also the internal audit report was read out and a couple of points were raised and agreed. Firstly, the Defibrillator must be checked weekly which should be carried out by David Penwarden This should be followed up and recorded. The Clerk to organise. Also a number of policies should be added to the website for transparency regulations. The Clerk to organise. (a) The Certificate of Exemption was sent to p/f Littlejohn on 28th July 2020 in line with the Local Audit Regulations 2015 but as this certificate could not be signed due to Covid 19 this was now approved and would be signed by the Chairman after this meeting. All in agreement. The Clerk said that all financial documents would now be on the website.
11. **To update Council on payments and confirm cheques for this meeting.**

Balance as at 31/07/20	£6673.98
Precept – 1 st April	£2500.00+
Cheques cleared – Dalc	£ 121.97-
Clerk's wages	£ 137.50-
O/s cheque to PCC	£1000.00-
Bank balance: 02/09/20	£7915.51

Cheques payable at this meeting:

Flowers purchased for Timandra and Gel	£60.00
Zoom subscription for 12 months	£119.00
Trudie Jenkins – PAYE & Audit fee	£211.00

11. **Date of the next meeting:** Monday 2nd November 2020
12. **Any other Business.** As there was no further business the meeting was declared closed.

Signed:..... Dated:.....