

MINUTES OF AWLISCOMBE PARISH COUNCIL MEETING

Monday 17th June 2019

- Present: Councillors R. Lawrence, W. Furnival, P. Gillingham, C. Wright, T. Harvey, A. Summers, District Councillor D. Keys.
- 1 members of the public were present.

1. **Apologies for absence:** Cllr N. Boulton, County Cllr I. Chubb, District Cllr C. Brown, The Police

2. **Police Report:** There was no up to date police report available.

3. **Items from County/District Councillors:** Cllr Keys said there was no actual report from EDDC but was happy to hear about issues in Awliscombe. The Chairman (Cllr Lawrence) said that we were concerned about the concrete step in the lane down to Sunnyside which had been raised as an issue by parishioners who live at the bottom row of houses as they have been told by the emergency services that they would not be able to get past this with a fire engine and they have found that an ambulance could not access it when it was needed a couple of months ago. Cllr Key had been and had a look on the way to the meeting and the Clerk had found out that the lane itself is owned by EDDC but not the concrete or the hedge either side which would make them not responsible for the maintenance or the removal of the concrete. Further info would be sought to resolve this. Cllr Furnival as planning officer of the parish council raised concerns regarding the planning applications for the affordable housing in the parish and asked that some decision should be made regarding these sites. Cllr Keys said that there had been a political change in EDDC due to the Independent Party taking over from the Conservatives. The Chairman thanked Cllr Keys for attending who said he would like to stay for the rest of the meeting.

4. **Declarations of Interest:** Cllr Summers declared an interest for planning application 19/0472/FUL & 19/0483/MOUT.

5. **The minutes of the meeting on Monday 1st April 2019 and the minutes for the AGM held on Monday 13th May 2019:** They were signed a true and correct record.

6. **To discuss and approve The Annual Governance Statement (part 1 of the Annual Financial Return.) and (a) agree on the Exemption Certificate for smaller authorities.**

The Clerk explained the reasons for the Annual Governance Statement and the Transparency Code and how all financial statements will be published on the website. All the questions were put to the Council and they were made aware of the implications of the audit. This was agreed and signed by the Chairman and Clerk as the RFO.

- (a) The Parish Councillors have reviewed the External Audit guidelines as published by LP Littlejohn and agree that the Parish Council is exempt from External Audit, as gross annual income is below £25,000 and all requirements have been met by publishing all required documents on the Parish Council website in a timely manner.

7. **Matters arising from the last minutes:** The Clerk had asked Richard Olive from Gigaclear to attend this meeting to update the council on the progress and plans for further work for the installation of the superfast broadband. Mr Olive had declined this meeting as he didn't feel that the work schedule would be sorted out but would like to attend our next meeting on 22nd July. In the meantime notices had been seen on landowners gateways regarding future access to lay further cables.

8. **Planning:** Cllr Furnival explained each of the following applications to Cllr Key so that he was aware of what was outstanding.

19/0642/FUL – Ms C. Kirk, Ivedon House, Awliscombe - New pool house to cover existing outdoor pool. Council fully support

19/0483/MOUT – Mr. R. Falle, Land West of Hillcrest, Awliscombe - Outline planning application for the erection of 15no dwellings, village hall, farm shop and car parking, (3no affordable and 12no "downsizing" units), seeking approval for access only (matters of appearance, landscaping, layout and scale reserved) **Awaiting decision.**

19/0472/FUL – Mr R. Falle, Land West of Hillcrest, Awliscombe - Change of use to form recreation area. **Awaiting decision.**

19/0297/FUL – Mr Tracey, Land adjacent to Titford Hold, Awliscombe - Provision of gated entrance, hard surfaced track and change of use of land from agricultural to garden (retrospective) **Awaiting decision.**

19/0101/FUL- Paul Humphries Architects – Greenways, Awliscombe - Construction of 5 no dwellings (comprising a mix of affordable and market dwellings) **Awaiting decision**
18/1429/FUL – Mr. D. Dymond, Barns at Meadow View, Awliscombe Works to barns to facilitate permitted change of use to hotel including Class R conversion of barns from agricultural to use class C1. **Permission granted.**

There were two further applications which came in after the agenda was sent out:
19/1206/FUL – Governing Body of Awliscombe Primary School - Replacement of window with new door and associated enlargement of opening; replacement of 5no. existing timber windows with new uPVC – **Council support.**

19/0625/COU – Mr. D. Maynard – Marles Farm, Awliscombe - Change of use of agricultural land for the siting of two 'Leisure Arks' and a portaloo to be used for holiday accommodation. **Council support**

9. Parishioners Questions There were none

10. Highways: (a) **The lane down to Sunnyside** – This had been dealt with in District councillors report (agenda item 3). (b) **Request to allocate street name: Road from A373 to Lower Mill.** A letter had been received from EDDC asking that the Parish Council agree to name the above road at the request of Mr D. Penwarden. The two names put forward by him were 'Bushy Nap Lane' or 'Mill Lane'. It was discussed by the council and most already knew it as 'Mill Lane' but as they were asked to put forward two names they also agreed on 'Lower Mill Lane' as a second option. The Clerk now needs to contact the neighbouring properties to gain their opinions and return to EDDC.

11. To approve the Accounting Statements (Part 2 of the Annual Financial Return)

The second part of the financial audit was shown to the Councillors and they agreed that balanced to the bank reconciliation which was agreed on 13th May 2019.

12. To collect any funds and confirm cheques for this meeting.

Balance as at 31/03/19	£6042.35
Receipts in April & May :	
Precept:	£2500.00
Advertising	£ 100.00
Payments clearing the bank	£ 634.00
Balance as at 30/04/2019	£8007.85
Receipts for May	£ 178.00
Payments for May	£ 947.45

Payments for this meeting £1519.95

12. Date of the next meeting: Monday 22nd July 2019

15. Any other Business. Cllr Wright reported that the gazebos are now being repaired by Honiton Town Council and they are looking for somewhere for them to be stored. The Clerk reported that the noticeboard on the wall outside of the Vicarage was now very dangerous as the glass is falling out. The Chairman said that he would remove it from the wall and that a couple of quotes would be sought to replace it.

As there was no further business the meeting was declared closed.

Signed: Dated: